



# Kaleidoscope Student Representative



Dear Student,

Thank you for your interest in becoming a Student Representative to the Executive Board of the Teacher Education Division of the Council for Exceptional Children (TED/CEC). On the next page is an overview of the job responsibilities for this position. Please review this information so that you are well aware of the work that is required with this opportunity to become an integral part of TED as a Student Representative. We want you to know all that the job entails before you begin the application process.

The TED Student Representative is a **2-year commitment** that would start in **January 2024** and end **December 2025**. Appointments are staggered so in any given year there is one new, junior representative and one veteran, senior representative. This allows for mentoring and continuity in Kaleidoscope goals. Benefits of being a TED Student Representative include but are not limited to the following opportunities: networking with other doctoral students and university staff, being mentored into a service position, and funding to support travel. The responsibilities of a TED Student Representative includes a set of manageable tasks shared with a fellow student representative.

Once you have read the list and feel that you will be able to perform the associated duties, you are ready to begin the application process. The first step is to submit a Letter of Interest to become a Student Representative. Your letter should include the following information:

1. CEC membership number
2. Contact information including university affiliation, address, email, and phone number
3. Status in the doctoral program (first year, second year, ABD, etc.)
4. Divisions of CEC to which you belong and your level of involvement in these divisions
5. Past involvement, if any, with TED/Kaleidoscope. Also, please include what, if any, involvement the chair of your doctoral committee has had with TED
6. Reasons for being interested in serving as a Student Representative and Chairperson of Kaleidoscope
7. Two goals you'd like to accomplish as a Student Representative (e.g., increase student membership; recruit more doctoral student representatives who are members of traditionally underrepresented groups)
8. Your leadership style (e.g., big idea, detail oriented, collaborative, schedule driven)

Finally, submit (1) your letter, (2) current vita, (3) a brief introduction and goals statement (less than 500 words) to be included on the voting ballot, and (4) a letter of recommendation from your major professor electronically to [kaleidoscope@tedcec.org](mailto:kaleidoscope@tedcec.org) by **November 15, 2023**.

We appreciate your interest in TED and hope to hear from you soon. If you have any questions, please don't hesitate to contact us. Thanks again for your interest.

Best,

Addie McConomy & Monique Pinczynski  
Kaleidoscope Student Representatives

## **Kaleidoscope Committee**

The Kaleidoscope Committee represents TED's graduate students.

This committee shall be responsible for planning Kaleidoscope at both CEC and TED and for providing a student perspective at the Board meetings.

Kaleidoscope chairs shall:

- A. Plan and host the Kaleidoscope sessions at both CEC and TED;
- B. Select from their membership individuals to represent Kaleidoscope at each of the standing committees;
- C. Participate at the Executive Board meetings held at CEC and TED (at least one senior and one junior representative);
- D. Support and mentor incoming chairs; and
- E. Assume responsibility for activities related to graduate students as assigned by the Executive Committee

In addition to these responsibilities, you will also be reviewing proposals for the Kaleidoscope sessions, attend monthly meetings, and monitor Kaleidoscope communications (such as the email address and social media accounts).